

Date: August 25, 2003

To: All In Service (IST) Training Officers

From: Alonzo W. Smith, Director
SC DHEC Division of EMS

Re: Required Orientation - 2003 IST Program

This is your IST Training Officer's official notification of the required IST 2003 orientation. All IST Training Officers must attend one of the two following dates. These are the only two opportunities scheduled for presentation of the new IST revision.

Subject: **IST 2003 Program Orientation**
Place: **Midlands Technical College - Harbison Campus - Auditorium
Columbia, SC (Call 803-732-5231 for directions)**
Date: **September 16, 2003 1 pm.**
Only Make-Up Date: **October 27, 2003 1 pm.**

Attendance at this IST orientation is a requirement to maintain authorization as an IST provider.

Reminder: All IST Training Officers must possess one of the following credentials:

Completion of the 40 hour DOT EMS Instructor Training Program	-OR-
Completion of the Fire Academy Instructor Training Program	-OR-
A Current SC certified EMT Instructor (any Level)	-OR-
A College Degree in Education	

The date for completion of this requirement has been extended until October 31, 2003. After that date, any IST programs whose training officer does not meet one of these four requirements will have their IST program automatically converted to a CEU program until the requirement is satisfied. Documentation for each training officer must be on file in this office before October 31, 2003.

If you have any question, please contact Don Whiteley or Jim Catoe at (803) 545-4204